

PROFORMA OF SERVICE DETAILS FOR ACP/MACP PURPOSE

(Annexure-I)

1	Service Book No.	
2	Name of the officer	
3(a)	Date of Birth	
3(b)	Contact No.	
4	Present Designation	
5	Present pay scale/grade pay/level	
6	Details of previous service(if any)	
7	DETAILS OF INITIAL APPOINTMENT IN CUSTOMS	
(a)	Designation	
(b)	EOO No./Date	
(c)	Date of joining	
(d)	Adhoc/Regular/Casual	
(e)	Pay fixed i.e. Scale/Pay band & Grade pay as per 6th CPC	
8	DETAILS OF FIRST PROMOTION	
(a)	Designation	
(b)	EOO No./Date	
(c)	Date of joining	
(d)	Date of regularisation (if promoted adhoc)	
(e)	Pay fixed i.e. Scale/Pay band & Grade pay as per 6th CPC	
9	DETAILS OF SECOND PROMOTION	
(a)	Designation	
(b)	EOO No./Date	
(c)	Date of joining	
(d)	Date of regularisation (if promoted adhoc)	
(e)	Pay fixed i.e. Scale/Pay band & Grade pay as per 6th CPC	
10	DETAILS OF THIRD PROMOTION	
(a)	Designation	
(b)	EOO No./Date	
(c)	Date of joining	
(d)	Date of regularisation (if promoted adhoc)	
(e)	Pay fixed i.e. Scale/Pay band & Grade pay as per 6th CPC	

11	DETAILS OF NFSG BENEFIT	
(a)	Effective date of benefit	
12	DETAILS OF 1st ACP/MACP	
(a)	EOO No./Date & w.e.f	
(b)	Pay fixed i.e. Scale/Pay band & Grade pay as per 6th CPC	
13	DETAILS OF 2nd ACP/MACP	
(a)	EOO No./Date & w.e.f	
(b)	Pay fixed i.e. Scale/Pay band & Grade pay as per 6th CPC	
14	DETAILS OF 3rd ACP/MACP	
(a)	EOO No./Date & w.e.f	
(b)	Pay fixed i.e. Scale/Pay band & Grade pay as per 6th CPC	
15	Details of EOL without medical	
16	Additional information, if any	

Prepared by:

Name (in full):

Designation:

Countersigned by ACAO, Paybill

Name (in full):